



Government of West Bengal
Department of Backward Classes Welfare
'Administrative Building', DJ – 04, Sector – II, Salt Lake, Kolkata – 700 091

Memo No: 1010 (22)-Secy/BCW

Date: 19/02/2026

From : Secretary to the Government of West Bengal

To : District Magistrate
All Districts

**Sub: Pre-examination training of SC/ST candidates for entry into Group B/C/D
Categories of posts in Govt./PSU services under 'Yogashree' scheme**

Madam / Sir,

The State Government has decided to continue the captioned training programme for the 2nd year with 1,150 SC & ST candidates through 23 existing district level centres. The said training programme will commence soon. BCW Department will continue to be the Nodal Department while West Bengal SC, ST & OBC Development & Finance Corporation will function as implementing agency and coordinate with the districts. Award of contract has been issued to National Computer Saksarata Mission (NCSM) for delivery of training Course of 300 hrs. Classes will be held in 3 days a week including Saturday & Sunday. PO-cum-DWOs may act as the Nodal Officers at the district level. Services of District Managers may also be utilized as and when required.

You are requested to issue necessary instructions including the following points i.c.w. the forthcoming training programme:

1. Inspection of Training Centres so as to ensure the basic minimum facilities
2. Wide publicity through DICO and DI of Schools about the free of cost training programme for the SC / ST candidates
3. Formation of selection committee and selection of deserving candidates.

A detailed guideline (SOP) with list of centres is enclosed in this regard.

Yours faithfully,

Encl.: As stated.

Secretary to the Government of West Bengal

Memo No: 1010 (22)/1 (50)-Secy/BCW

Date: 19/02/2026

Copy forwarded for information & necessary action to:

1. Principal Secretary, Tribal Development Department, Kolkata-700160.
2. Commissioner, BCW & TD Directorate, Lyons Range, Kol-700001.
3. Managing Director, West Bengal SC, ST & OBC Dev. & Finance Corporation with a direction to make necessary arrangements for immediate commencement of the training programme.
- 4-27. PO-cum-DWO/DWO, Backward Classes Welfare & Tribal Development, All Districts.
- 28-50. District Manager, West Bengal SC, ST & OBC Dev. & Finance Corporation, All Districts.

Secretary to the Government of West Bengal

Guidelines for Implementation (SOP)

Pre-examination Training of SC/ST candidates forentry into Group B/C/D categories of posts in Govt./PSU services

1. WB SC ST & OBC Dev & Fin Corporation has been entrusted with implementation of the Pre-examination training in 23 centers across the state of West Bengal.
2. The training programme is targeted to commence from March, 2026 with the 2nd batch of 1,150 selected candidates (23 centres, 50 candidates per centre)
3. Objective of the training programme is to inculcate essential skills, knowledge and attitude so that the SC/ST candidates can easily face the entrance examinations and succeed in securing Govt. jobs.
4. The selected Agency has to prepare a training curriculum suitable for on-going & upcoming competitive exams of Govt./PSUs & deliver the same in a time bound manner. The basic topics/subjects must include:
 - (i) English Language and comprehension
 - (ii) Numerical ability
 - (iii) Logical reasoning/ aptitude test
 - (iv) General Knowledge and Current Affairs
 - (v) Data interpretation
5. The Agency will have to provide training for a total of 300 hours. The training for Group B posts shall comprise of classroom training for 300 hours, while that of Group C and Group D posts shall comprise of 250 hours of classroom training and 50 hours of physical training. The Agency will be at liberty to design the classes in such a manner whereby it can impart up to a total of maximum 150 hours of theoretical classroom training, on the above subjects which may be common classes for Group B, Group C and Group D posts. However, the remaining 100 hours of classroom training shall be held exclusively and separately for Group B, Group C and Group D posts.
6. The classroom training shall be held for minimum 3 days a week and should not be more than 4 hours in duration and should preferably include both Saturdays and Sundays. For those candidates interested to appear in examinations for Group C and Group D posts where requisite physical fitness is required, additional 2 hours of physical training classes per week shall be conducted by the Agency. The total training course programme should be ordinarily finished within 6 months by the Agency.
7. PO-cum-DWOs/ DWOs shall be the Nodal Officers at district level for implementation of the scheme. Services of District Managers may be utilized also as and when required for implementation, supervision and monitoring of the scheme.
8. Award of Contract has been issued to National Computer Saksharata Mission (NCSM) for conducting this pre-examination training.
9. NCSM shall publish an advertisement along with coordinates of 23 designated centers inviting applications in prescribed format in Leading Dailies latest by 23/02/2026. The advertisement is also to be published in "Karmasangsthan" and "Employment News".
10. The advertisement shall be published in the website of BCW, TD Department, WBTDCC Ltd as well as in the website of Corporation.
11. A copy of the advertisement and application form shall be sent to all districts for wide publicity through School Education Department network, in the Notice Boards of Districts, Sub – Division and Block Offices. PO-cum-DWOs/ DWOs may arrange further publicity through local print and audio-visual media.
12. The existing Training Centres with adjacent playground facility will be used to train the 2nd batch of students. The list of existing Training Centres is enclosed. In unavoidable circumstances, the training centre may be relocated after consultation with respective PO-cum-DWOs.

13. NCSM shall deploy centre-in-charges and provide list along with their particulars and report to the concerned PO-cum-DWOs/DWOs about arrangements made by them for receiving applications, scrutiny etc.
14. Centre location, contact nos. and details of centre-in-charges shall be published in the advertisement for convenience of the interested candidates. In addition, NCSM shall set up a dedicated Call Center to address any issues/queries from the interested candidates.
15. Facility for receiving on-line application through <https://wbbcdev.webstep.in> has also been created.
16. Application Forms shall be available at the respective centres. Forms can be downloaded from the website and printed.
17. Interested candidates may submit application forms duly filled in along with necessary enclosures to respective centers within the period from 23/02/2026 – 10/03/2026.
18. Application forms are to be scrutinized at the Center Level and list of selected candidates shall be prepared by a committee with composition as follows: -
 - a. Additional District Magistrate (ADM) in charge of BCW - Chairman
 - b. Sub-Divisional Officer (SDO) of the Sub-division where training centre is located
 - c. PO-cum-DWO/DWO – Member Convenor
 - d. District Manager, WBSCSTOBCDFC
 - e. Representative of entrusted Agency.

PO-cum-DWO/DWO to ensure constitution of the committee and hold a meeting to discuss about application process, scrutiny, screening, interview (if required), selection of eligible candidates and preparing merit list.

19. Criteria for selection shall be:
 - a. SC / ST candidates having valid Caste Certificate.
 - b. Annual family income within ₹ 3,00,000.00 (certificate of Sabhadhipati/ Pradhan/ Councillor for that purpose would be sufficient)
 - c. Minimum educational qualifications for obtaining training for competitive entrance examination for each category of posts would be as follows: -
 - i) Group B posts – Graduate in any discipline
 - ii) Group C posts – Madhyamik or equivalent
 - iii) Group D posts – Class VIII pass
 - d. Age of the candidate should be between 18 to 35 years.
 - e. In each centre, 50 (fifty) candidates selected by the Selection Committee shall have to be admitted. Selection of candidates shall be made based on the marks obtained in the screening test by the candidates. The number of candidates shall not exceed 50 in any centre, under any circumstances.
 - f. The breakup of the 50 (fifty) candidates selected by the Selection Committee shall approximately in the following ratio:

Group B posts – 20, Group C posts – 20, Group D posts – 10

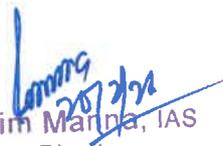
In case of non-availability of candidates for a particular category of post (Gr. B/C/D) the quota is to be filled in from the applicants for other category of posts and the decision of Selection Committee shall be final.

20. The committee is to prepare merit list of 50 candidates on the basis of marks secured in screening test from the eligible candidates. Two separate Merit Lists, one for SC and other for ST students shall be prepared (40 for SC Category and 10 from ST Category). In case of non-availability of students of a particular category the quota is to be filled in from the other category and the decision of Selection Committee shall be final. The Committee shall prepare a wait list of additional 20 candidates on the basis of merit as a measure to fill in vacant seat subsequent to publication of final list.
21. Center wise merit list is to be finalized by 12/03/2026 and to be mailed to: dm.scstdfc@gmail.com by 13/03/2026 for publication in the websites.
22. The Selection Committee may call for an interview of eligible candidates, if it is absolutely necessary. In such cases candidates should be called in batches at respective venues. NCSM shall make necessary infrastructure and hospitality arrangements.
23. Selected candidates shall be called to attend the class on first day physically on 15/03/2026.
24. PO-cum-DWOs/DWOs to co-ordinate with DI of Schools and make necessary arrangements for keeping the centers open during application process, selection process and first day of class.
25. The entrusted Agency immediately after advertisement shall make necessary infrastructure arrangements in all the 23 designated centers for holding classes. They will keep the study materials ready along with class plan and test schedule which should be delivered to students preferably on the very first day of orientation session.
26. The entrusted Agency shall also keep the teachers/trainers ready for holding offline/online classes. Decision for online/offline mode shall be taken on the basis of ground realities prevailing at that point of time. However, the Agency shall keep necessary arrangements to hold online classes and share the schedule.
27. There will be physical monitoring by Government Officials periodically.
28. Offline/online test both monthly and quarterly shall be held and progress of each of the students shall be recorded.
29. NCSM to submit a copy of study materials and all other documents relevant to the training to the Nodal Officer of Corporation for verification and record.
30. NCSM to submit list of teachers/trainers, subject wise, taken on board for pre-exam training.
31. NCSM to arrange special classes through Google meet/zoom by expert teachers periodically.
32. NCSM may identify meritorious students to form special group and arrange residential training, if required.


**Secretary to the Government of West Bengal
Department of Backward Classes Welfare**

List of Training Centres for Pre-examination Training of SC/ST Candidates for entry into Group B/ C/D Category of Posts in Govt./PSU services under "Yogyashree"

Sl. No.	District	Centre	Venue with address
1	24 Parganas (North)	Barasat	District Library, 11, Rishi Bankim Chandra Rd, Gupta Colony, Barasat-700124
2	24 Parganas (South)	Baruipur	Rashmoni Balika Vidyalaya, Station Rd, Natunpara, Baruipur, West Bengal 700144
3	Bankura	Bankura Town	Bankura Zilla Saradamani Mohila Mahavidyapith, Nutanchati, Opposite Axis Bank, Nutanchati Rd, Bankura-722101
4	Howrah	Howrah	Howrah Vivekananda Institution, 75 & 77, Swami Vivekananda Road, Santragacchi, Howrah - 711104
5	Jhargram	Jhargram	Jhargram Kumud Kumari Institution, Raghunathpur, Jhargram- 721507
6	Paschim Bardhaman	Asansol	Asansol District Library, Vijaypal Sarani (Court Road), Asansol City, Asansol - 713301 (Opposite State Bank of India)
7	Purba Bardhaman	Purba Bardhaman	UdayChand Library, Khosbagan, Bc Road, Bardhaman - 713101
8	Paschim Medinipore	Medinipore Town	Rajnarayan Basu Smriti Pathagar, Library Road, Battala Chowk, Midnapore Town, Paschim Medinipur - 721101. Landmark - Near Midnapore Homoeopathic Medical College
9	Purba Medinipore	Tamluk	Shahid Matangini Hazra Government General Degree College for Women, Chak Srikrishnapur, Kulberya, Purba Medinipur, West Bengal 721649
10	Purulia	Purulia Town	Purulia Zilla School, Dulmi - Nadiha, Dulmi - Nadiha, Purulia, Pin -723102
11	Alipurduar	Alipurduar	Alipurduar Gobinda High School (H.S.), Netaji road, Ward no-16 District- ALIPURDUAR, PIN -736121
12	Birbhum	Suri	Suri, Benimadhab Institution, Lalkuthi Para, SriBhumi Pally, Pin-731101
13	Coochbehar	Coochbehar Town	North Bengal State Library, Coochbehar-736170
14	Uttar Dinajpur	Raiganj	Raiganj, Uttar Dinajpur District Library, Government District Library, Vill+P.O:- Karnajora, P.S:- Raiganj, District:- Uttar Dinajpur, Pin:- 733130
15	Dakshin Dinajpur	Balurghat Town	ITDA Building Buniadpur, Dakshin Dinajpur, Pin-733121.
16	Darjeeling	Darjeeling Town	Hindi High School, RN Sinha Road, Chauk Bazar, Darjeeling, 734101
17	Jalpaiguri	Jalpaiguri Town	Ananda Model high school, Temple Street, P.O. Jalpaiguri, P.S. Kotwali, Dist- Jalpaiguri, Pin- 735101.
18	Kalimpong	Kalimpong	Kalimpong District Library, P.O.: Kalimpong, Dist.: Darjeeling, Kalimpong, Pin- 734301
19	Malda	Malda Town	Sahapur High School, Vill + P.O: Nageswarapur, Dist: Malda, Pin: 732142
20	Nadia	Krishnagar	Krishnagar AV High School, RN Tagore Rd, Krishnanagar, West Bengal, Pin- 741101
21	Murshidabad	Berhampore	District Library Murshidabad, Gora Bazar, Berhampore, West Bengal, Pin- 742101
22	Kolkata	Kolkata	Park Circus High School, 36B, Darga Road, Beniapukur, Kolkata- 700017
23	Hooghly	Bandel	Bandel Vidyamandir, Bandel Naldanga Colony, P.O.- Bandel, P.S.- Chinsurah, Hooghly - 712123


Parthapratim Marma, IAS
 Managing Director
 (In the rank of Secretary to the Govt. of WB)
 W.B. SC, ST and OBC Dev. and Fin. Corporation